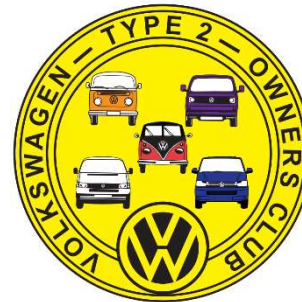


Volkswagen Type 2 Owners Club Ltd

Constitution and Rules



1. Name.

1.1 The club shall be a limited company, known as the Volkswagen Type Two Owners Club (VWT2OC Ltd).

1.2 Purposes:

- a) To assist enthusiasts of all types of Volkswagen Type 2 Transporters.
- b) To provide information to all club members.
- c) To promote social activities, including rallies, camps, and other events.

2. Membership.

2.1 Eligibility.

- a) Any owner or enthusiast of any Type 2 transporter may, on payment of the current fee, become a member for a period of 12 months. This fee is non-refundable.
- b) The partner of a member shall be entitled to the benefits of membership and their children may attend club events with them.
- c) Any member not renewing their membership within three months of expiry shall be deemed to have left the club.
- d) The Management Team shall retain the right to refuse or withdraw an individual's membership of the club. In this event, the individual shall be informed, and the reason given for their rejection within 14 days. The individual may have the right to appeal and may submit supporting evidence with this. The appeal should be made within 14 days of receiving the rejection letter. The Management Team will discuss the appeal at the next meeting; the individual may attend and put forward their case in person. They will be informed of the Management Team's final decision within 14 days after this meeting.

2.2 Membership Fees.

Changes in the membership fees shall be presented at an AGM or SGM and voted for by those present at the meeting.

2.3 Use of club supplied material by members.

- a) Material supplied for use by the club may be used to promote the club in a variety of mediums including website, social media, or other methods.
- b) Material will not be passed on or used for commercial gain without prior permission.

3. Annual and Special General Meetings (AGM & SGM).

3.1 Frequency and Notice.

- a) The Management Team shall organise an AGM to be held approximately 12 months after the previous AGM, but not later than 30th September.
- b) An SGM may be called by the Management Team or following a receipt by the secretary of a request in writing by at least 25 members, stating a reason for such a meeting. This notice must be received by the secretary not less than 30 days before the proposed date of the meeting.
- c) Notice of an AGM or SGM shall be given to the members not less than 90 days before the date of the meeting. Nominations may be sought for vacant Management Team posts and sent to the Secretary prior to the AGM.
- d) The Management Team or any individual member may propose to an AGM or SGM any addition or amendment within this constitution. Notice of this proposal should be given to the secretary not less than 30 days before the date of the meeting. This notice must be in writing or by electronic mail, signed by the proposer and seconded, both of whom must be paid up and existing members of the club.
- e) Notice of a motion to change these rules shall be given to members not less than 30 days before an AGM or SGM.
- f) The accidental omission to give notice of a meeting or the non-receipt of notice of a meeting by any member entitled to receive it, shall not invalidate the proceedings of an AGM or SGM.

3.2 Quorum and Voting.

- a) Membership status to be confirmed on entry to the AGM or SGM.
- b) The quorum of an AGM or SGM shall be 67% of the headcount of the Management Team, plus 10 non Management Team adult members.
- c) Each paid up or honorary member shall be entitled to one vote by show of hands on each motion put to the meeting.

3.3 Election of the Management team.

- a) Each member of the management team shall serve until they or a quorum at the AGM request that they step down, or another member wishes to be elected to the position held. This will be decided by a show of hands by those members present.

4. The Management Team.

4.1 The management team shall consist of members who will serve under the following titles:

The Millstone, Waterside, London Colney, St Albans, Hertfordshire, AL2 1RB.

President

- a) Chairman
- b) Company Secretary
- c) Treasurer
- d) Vice Chairman
- e) Auditor
- f) Competition Manager
- g) Discounts manager
- h) Events Manager
- i) Membership Secretary
- j) Magazine Editor
- k) Promotions and Public Relations Officer
- l) Website Manager
- m) Wee Dubbers Manager
- n) Assistant Discounts Manager
- o) Assistant Events Manager
- p) Assistant Magazine Editor
- q) Assistant Membership Secretary

and

General Management Team

4.2 There may be up to 6 General Management Team members.

4.3 As circumstances dictate, certain posts may be combined or left vacant.

4.4 One member may hold more than one Management Team post.

4.5 President is an honour awarded at the Management Team's discretion.

a) This is bestowed on a member who has worked for or will bring prestige to the VWT2OC.

b) They will receive minutes of meetings and will exist in an advisory capacity only.

c) They do not have a vote.

d) The length of this position shall be decided by the Management Team at the AGM or SGM.

4.6 The position of Chairman should be held by a present Management Team member. If this is not available, then by a member who has been a continuous member of the VWT2OC for 5 years.

4.7 For the purpose of running the company, the secretary shall be known as the company secretary.

4.8 The Chairman and Secretary shall be directors of the club.

4.9 If a management team post becomes vacant due to disqualification or resignation, the Management Team shall reserve the right to co-opt a VWT2OC member to that position.

4.10 The management team shall have the right to purchase for the club from the club funds any equipment, supplies or services required to carry out its duties or to further the aims and policy of the VWT2OC. Purchase receipts to be filed with the treasurer.

4.11 Annual reports of the management team.

a) The Management Team shall present an annual report at the AGM.

b) The treasurer shall submit an audited financial statement to be accepted by the membership at the AGM.

5. Management Team Meetings.

5.1 The Management Team shall hold regular meetings (either physically or virtually) to conduct the business of the club.

5.2 The quorum of the Management Team shall be 51% of the headcount of the Management Team membership.

5.3 At the first meeting following the AGM, the Management Team shall elect a Vice Chairman from within its membership.

5.4 Management Team meetings shall be chaired by the Chairman, or in the Chairman's absence, by the Vice Chairman.

5.5 Each member of the Management Team shall be entitled to one vote on each motion.

5.6 In the event of a voting tie, the Chair shall award the casting vote.

5.7 A member of the Management Team who fails to attend the Management Team meetings for three consecutive occasions, without sufficient reason, shall be deemed to have resigned from the Management Team.

6. Dissolution of the VWT2OC.

6.1 If the number of ordinary members of the club shall at any time fall below 25, or if at any time an AGM or SGM shall pass by a two thirds majority, cast a resolution of its intention to dissolve, the Management Team shall take immediate steps to convert into money all the property of the VWT2OC Ltd.

6.2 The Management Team retains power to postpone or delay the conversion of any particular property of the VWT2OC Ltd, as agreed during a meeting of the Management Team.

6.3 Out of the proceeds of such conversion, the Management Team shall discharge all debts and liabilities of the club, including the expenses of such conversion, and any balance remaining shall be disposed of as agreed during an SGM and thereupon the VWT2OC Ltd shall for all purposes be dissolved.

6.4 If the VWT2OC has not, within 6 months after the date of the passing of a resolution to dissolve, resolved upon the disposition of any such balance, the same shall be divided equally between all persons who were members of the VWT2OC Ltd at the time of the resolution to dissolve.

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